

## **FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS OF PFIZER LIMITED**

This Familiarization Program (“ the Program”) for Independent Directors of Pfizer Limited (“the Company”) has been adopted by the Board of Directors pursuant to Regulations 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

### **1. Purpose**

The Program aims to provide insights into the Company to enable the Independent Directors to understand its business in depth and contribute significantly to the Company.

### **2. Familiarization Process**

- 2.1.The Company shall through its Executive Directors / Senior Managerial Personnel conduct programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
- 2.2.Such programmes / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company’s strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
- 2.3.The programmes / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;

2.4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and

2.5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **3. Disclosure of the Policy**

3.1. This Policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Corporate Governance Section of the Annual Report of the Company.

3.2. Following information will be disclosed on the Website of the Company

- a. Details of familiarization programmes imparted to Independent Directors.
- b. Number of Programmes attended by the Independent Directors (during the year and on cumulative basis till date)
- c. Number of hours spent by the Independent Directors in such programmes (during the year and on cumulative basis till date)
- d. Other relevant details

Web link where the above mentioned information is disclosed will be provided in the Corporate Governance section of the Annual Report

### **4. Review of the Program**

4.1. The Board will review this Program and make revisions as may be required.

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## Pfizer Limited

### Details of familiarization programmes imparted to independent directors during the year 2015-16:

Sr. No.	Particulars of the Programmes / Presentations	Date	Names of the Independent Directors			
			Mr. R. A. Shah	Mr. Pradip Shah	Mr. Uday Khanna	Mr. Sunil Lalbhai
			Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)
1.	Presentation on India Agency Business	July 25, 2015	0.5	0.5	0.5	0.5
2.	New Corporate Office site visit	November 9, 2015	1	1	1	1
3.	Presentation on Business Objectives 2015-16	November 9, 2015	1	1	1	1
4.	Presentation on Business Overview – Anti-Infectives, Cardio-Vascular and Ophthalmology	November 9, 2015	1	1	1	1
5.	Presentation on Overview of Pharma Regulatory Framework in India	February 3, 2016	1	1	1	1
6.	Presentation on Manufacturing Facility at Goa Plant	February 3, 2016	0.5	0.5	0.5	0.5
7.	Goa Factory Visit	February 4, 2016	2	2	2	2
8.	Presentation on overview of Drugs Pricing Environment in India	February 18, 2016	-	-	1	-
9.	Meeting with Mr. Ian Read, Chairman and CEO, Pfizer Inc. for discussion on Indian Pharmaceutical Outlook.	March 17, 2016	0.5	-	-	-
	<b>Total Duration (Hours)</b>		<b>7.5</b>	<b>7</b>	<b>8</b>	<b>7</b>

Mr. R. A. Shah had attended 8 programmes during the financial year 2015-16.

Mr. Pradip Shah had attended 7 programmes during the financial year 2015-16.

Mr. Uday Khanna had attended 8 programmes during the financial year 2015-16.

Mr. Sunil Lalbhai had attended 7 programmes during the financial year 2015-16.



## Pfizer Limited

### Details of familiarization programmes imparted to independent directors during the year 2016-17:

Sr. No.	Particulars of the Programmes / Presentations	Date	Names of the Independent Directors			
			Mr. R. A. Shah	Mr. Pradip Shah	Mr. Uday Khanna	Mr. Sunil Lalbhai
			Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)
1.	Presentation on business update and regulatory developments	October 17, 2016	1.5	1.5	1.5	1.5
2.	Meeting with Ms. Janine Small, Regional President for discussion on the Pfizer's Outlook for India	October 27, 2016	1.5	1.5	1.5	1.5
3.	Presentation on the Medical Affairs Division	November 4, 2016	0.5	0.5	-	0.5
4.	Presentation on the Goods and Service Tax and ERP implementation	November 4, 2016	1	1	-	1
5.	Presentation on Business Strategy	January 30, 2017	1.5	1.5	1.5	1.5
	<b>Total Duration (Hours)</b>		<b>6</b>	<b>6</b>	<b>4.5</b>	<b>6</b>

Mr. R. A. Shah had attended 5 programmes during the financial year 2016-17.

Mr. Pradip Shah had attended 5 programmes during the financial year 2016-17.

Mr. Uday Khanna had attended 3 programmes during the financial year 2016-17.

Mr. Sunil Lalbhai had attended 5 programmes during the financial year 2016-17.



## Pfizer Limited

### Details of familiarization programmes imparted to independent directors during the year 2017-18:

Sr. No.	Particulars of the Programmes / Presentations	Date	Names of the Independent Directors			
			Mr. R. A. Shah	Mr. Pradip Shah	Mr. Uday Khanna	Mr. Sunil Lalbhai
			Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)
1.	Pharma Market, Industry Performance and Regulatory changes update (Duration one hour each)	Quarterly Board Meetings	4	4	3	4
2.	Business Strategy	November 10, 2017	0.5	0.5	-	0.5
3.	Vaccines Business	November 10, 2017	0.5	0.5	-	0.5
4.	Meeting with Senior Executives of Pfizer Inc.	December 19, 2017	1	-	1	-
	<b>Total Duration (Hours)</b>		<b>6.5</b>	<b>5</b>	<b>4</b>	<b>5</b>

Mr. R. A. Shah had attended 7 programmes during the financial year 2017-18.

Mr. Pradip Shah had attended 6 programmes during the financial year 2017-18.

Mr. Uday Khanna had attended 4 programmes during the financial year 2017-18.

Mr. Sunil Lalbhai had attended 6 programmes during the financial year 2017-18.



## Pfizer Limited

### Details of familiarization programmes imparted to Independent Directors during the year 2018-19:

Sr. No.	Particulars of the Programmes / Presentations	Date	Names of the Independent Directors				
			Mr. R. A. Shah	Mr. Pradip Shah	Mr. Uday Khanna	Mr. Sunil Lalbhai	Ms. Meena Ganesh
			Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)
1.	Pharma Market, Industry Performance and Regulatory changes update. (Duration one hour each)	07.05.2018 02.08.2018 14.11.2018 24.01.2019	4	4	4	4	1
2.	Business Strategy.	07.05.2018	1	1	1	1	-
3.	Manufacturing Operations	24.01.2019	1	1	1	1	-
	<b>Total Duration (Hours)</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>1</b>

Mr. R. A. Shah had attended 6 programmes during the financial year 2018-19.

Mr. Pradip Shah had attended 6 programmes during the financial year 2018-19.

Mr. Uday Khanna had attended 6 programmes during the financial year 2018-19.

Mr. Sunil Lalbhai had attended 6 programmes during the financial year 2018-19.

Ms. Meena Ganesh had attended 6 programmes during the financial year 2018-19.



## Pfizer Limited

### Details of familiarization programmes imparted to Independent Directors during the year 2019-20:

Sr. No.	Particulars of the Programmes / Presentations	Date	Names of the Independent Directors				
			Mr. R. A. Shah	Mr. Pradip Shah	Mr. Uday Khanna	Mr. Sunil Lalbhai	Ms. Meena Ganesh
			Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)
1.	Pharma Market, Industry Performance and Regulatory changes update. (Duration one hour each)	28.05.2019 09.08.2019 26.10.2019 14.02.2020	4	4	4	4	4
2.	Meeting with Senior Executives of Pfizer Inc.	23.04.2019	1	1	1	1	1
3.	Vaccines Business	28.05.2019	0.75	0.75	0.75	0.75	0.75
4.	Risk Management Framework and Key Business Risks	26.10.2019	0.75	0.75	0.75	0.75	0.75
5.	Business Strategy	14.02.2020	0.75	0.75	0.75	0.75	0.75
6.	Status of Active Pharmaceutical Ingredients import and impact of Novel Corona Virus (COVID-19)	14.02.2020	1.00	1.00	1.00	1.00	1.00
	<b>Total Duration (Hours)</b>		<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>

Mr. R. A. Shah had attended 9 programmes during the financial year 2019-20.

Mr. Pradip Shah had attended 9 programmes during the financial year 2019-20.

Mr. Uday Khanna had attended 9 programmes during the financial year 2019-20.

Mr. Sunil Lalbhai had attended 9 programmes during the financial year 2019-20.

Ms. Meena Ganesh had attended 9 programmes during the financial year 2019-20.

## Pfizer Limited

### Details of familiarization programmes imparted to Independent Directors during the year 2020-21:

Sr. No.	Particulars of the Programmes / Presentations	Date	Names of the Independent Directors				
			Mr. R. A. Shah	Mr. Pradip Shah	Mr. Uday Khanna	Mr. Sunil Lalbhai	Ms. Meena Ganesh
			Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)	Duration (Hrs)
1.	Pharma Market, Industry Performance and Regulatory changes update. (Duration one hour each)	15.06.2020 27.07.2020 02.11.2020 05.02.2021	3	4	4	4	4
2.	Presentation on Overview of Human Resources Function	15.06.2020	0.75	0.75	0.75	0.75	0.75
3.	Presentation on Active Pharmaceutical Ingredients Procurement Strategy	27.07.2020	-	0.75	0.75	0.75	0.75
4.	Presentation on Pevnar Vaccines Business	27.07.2020	-	0.75	0.75	0.75	0.75
5.	Presentation on Internal Medicine Business – Go-to-market strategy	02.11.2020	0.75	0.75	0.75	0.75	0.75
6.	Presentation on Pfizer Inc.'s Covid-19 Vaccine Development	02.11.2020	0.75	0.75	0.75	0.75	0.75
7.	Presentation on Digital Marketing Strategy	05.02.2021	0.75	0.75	0.75	0.75	0.75
8.	Presentation on Risk Management Framework and Key Business Risks	29.03.2021	-	-	-	0.75	0.75
	<b>Total Duration (Hours)</b>		<b>6</b>	<b>8.5</b>	<b>8.5</b>	<b>9.25</b>	<b>9.25</b>





Mr. R. A. Shah had attended 5 programmes during the financial year 2020-21.

Mr. Pradip Shah had attended 7 programmes during the financial year 2020-21.

Mr. Uday Khanna had attended 7 programmes during the financial year 2020-21.

Mr. Sunil Lalbhai had attended 8 programmes during the financial year 2020-21.

Ms. Meena Ganesh had attended 8 programmes during the financial year 2020-21.