



PFIZER LIMITED

CIN: L24231MH1950PLC008311

Registered Office: Pfizer Limited, The Capital, 1802 / 1901, Plot No. C – 70, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400 051. **Tel:** +91 22 6693 2000 **Fax:** +91 22 2654 0274

Website: www.pfizerindia.com **E-mail ID:** contactus.india@pfizer.com

NOTICE OF 68TH ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

NOTICE is hereby given that the SIXTY-EIGHTH ANNUAL GENERAL MEETING of the Company will be held on Friday, August 9, 2019 at 3:00 p.m. at Yashwantrao Chavan Pratishthan Auditorium, General Jagannath Bhosale Marg, Next to Sachivalaya Gymkhana, Mumbai – 400 021, to transact the business as set out in the Notice sent along with the 68th Annual Report, on July 16, 2019. The said Notice and Annual Report has been sent to the Members in electronic form whose email IDs were registered with the Depositories and in physical form to other Members at their addresses registered with the Registrar and Share Transfer Agent (RTA) and also to those Members who specifically requested for physical copy of the said documents.

NOTICE is hereby further given that pursuant to Section 91 of the Companies Act, 2013 (“the Act”) and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, that the Register of Members and Share Transfer Books of the Company will be closed from Saturday, August 3, 2019 to Friday, August 9, 2019 (both days inclusive) for the purpose of payment of dividend.

A copy of the Annual Report is available on the Company’s website at www.pfizerindia.com. Further the Annual Report is also available on the Stock Exchanges websites viz. www.bseindia.com and www.nseindia.com.

Pursuant to Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer remote e-voting facility, which will enable the Members to cast their votes electronically on all Resolutions set forth in the said Notice. The remote e-voting period commences on Monday, August 5, 2019 (9.00 a.m.) and ends on Thursday, August 8, 2019 (5.00 p.m.). The Cut-off date for determining the eligibility of Members for remote e-voting and poll is Friday, August 2, 2019 at the close of business hours. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting as well as voting through poll in the Annual General Meeting (AGM). Remote e-voting shall not be allowed beyond 5.00 p.m. on Thursday, August 8, 2019.

Voting through poll shall also be made available to those Members who attends the AGM and have not already cast their vote by remote e-voting.

Any person who becomes a member of the Company after dispatch of the Notice of AGM and holding shares as on the cut-off date i.e., Friday, August 2, 2019 at the close of business hours, may obtain the User ID and Password in the manner mentioned below:

- If the mobile number of the member is registered against Folio No. / DP ID Client ID, the member may send SMS: MYEPWD<space>E-Voting Event Number+Folio No. or DP ID Client ID to 9212993399 to receive the password through SMS.
Example for NSDL: MYEPWD <SPACE> IN12345678,
Example for CDSL: MYEPWD <SPACE> 1402345612345678,
Example for Physical: MYEPWD <SPACE> XXXX1234567890
- If e-mail address or mobile number of the member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.karvy.com>, the member may click “Forgot Password” and enter Folio No. or DP ID, Client ID and PAN to generate a password.
- Member may call Karvy’s toll free number 1-800-3454-001 for any assistance

Members may participate in the 68th AGM even after exercising their right to vote through remote e-voting but shall not be entitled to vote again at the AGM.

In case of any queries on remote e-voting, please send an email to Karvy Fintech Private Limited at evoting@karvy.com quoting your Folio Number / DP ID & Client ID. Given below are the details of the person responsible to address the grievances connected with the facility for remote e-voting:

Mr. Premkumar Nair
Manager - Corporate Registry
Karvy Fintech Private Limited
Selenium Tower B, Plot number 31 & 32, Financial District,
Gachibowli, Hyderabad 500 032.
Telangana
Tel: 040 6716 2222
Fax: 040 2300 1153
TOLL FREE NO.: 1-800-3454-001

E-mail ID - premkumar.nair@karvy.com with a copy marked to evoting@karvy.com

The shareholders are also requested to update / register their e-mail IDs with the Company in the form sent to them along with Notice of AGM.

The entry to the venue of the Meeting will be regulated by Attendance Slips. Members, who wish to attend AGM, are requested to submit a duly filled in Attendance Slip at the registration counter at the venue of the AGM.

By Order of the Board of Directors
Sd/-

Place: Mumbai
Date: July 17, 2019

Prajeet Nair
Company Secretary